

CLALLAM COUNTY PUBLIC HOSPITAL DISTRICT NO. 1  
FORKS COMMUNITY HOSPITAL

Special Board of Commissioners Meeting Minutes  
Lee Merrick Conference Room  
October 2, 2019

Those present were Commissioners: Don Lawley, President; Patty Birch, Vice President, who attended via teleconference; Sandy Schier, Secretary; Daisy Anderson, Commissioner; and Jerry George, Commissioner. Additional attendees included: Tim Cournyer, CEO; Andrea Perkins-Peppers, CIO; Deborah Dillon, Director of Patient Safety & Quality; and Lisa McDaniel, HR Director

The meeting was called to order at 3:00 p.m. by Commissioner Lawley.

Tim stated the topic for the meeting and gave a high-level picture of the issue with Medicare and the swing beds, how it originated, and where we are now in the process. Tim explained that Deborah has been the lead in this matter and turned the discussion over to Deborah for a more detailed discussion.

Deborah discussed that Medicare is concerned that we are treating swing bed patients exactly the same as our long-term patients and that there are separate guidelines for swing beds and LTC patients. We have been treating them the same, as the federal guidelines are more stringent for LTC patients than they are for swing bed patients, so we are giving the swing bed patients better care than we are required to. Unfortunately, Medicare doesn't see it that way so we must follow the federal guidelines. Deborah went on to explain the differences between the guidelines for LTC and swing beds. She also discussed that we had until November 18th to correct our deficiencies.

Deborah explained that we also needed two organization charts, one for the LTC side and one for the hospital side. Deborah presented the new org chart for LTC. Commissioner Anderson made a motion to approve the LTC org chart, Commissioner George seconded, and the motion carried.

**ACTION:** It was moved, seconded, and passed to approve the new organizational chart for Long Term Care.

Deborah also explained that we needed to have support service agreements between the hospital and LTC for the departments providing services to LTC and presented those for review. Commissioner Anderson made a motion to approve the support services agreement between the hospital and Long Term Care, Commissioner George seconded, and the motion carried.

**ACTION:** It was moved, seconded, and passed to approve support services agreement between the hospital and Long Term Care for the departments providing services to Long Term Care.

Tim had a brief discussion about LTC and swing bed in general looking forward to the next year or two. He explained that no decisions would be made until the upcoming Medicare survey is completed.

Tim and the board also thanked Deborah for all her hard work on this and expressed their appreciation to her.

There being no further business to discuss, the meeting was adjourned at 3:45 p.m.

Board of Commissioners' next meeting is scheduled for October 22, 2019, at 5:00 p.m.

Minutes recorded by Laci Johnson, Executive Assistant.

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Sandra Schier, Secretary