

CLALLAM COUNTY PUBLIC HOSPITAL DISTRICT NO. 1  
FORKS COMMUNITY HOSPITAL

Board of Commissioners Meeting Minutes  
Lee Merrick Conference Center  
March 6, 2019

Those present were Commissioners: Don Lawley, President; Patty Birch, Vice President; Sandy Schier, Secretary; and Daisy Anderson, Commissioner. Additional attendees included: Tim Cournyer, CEO; Heidi Anderson, CNO; and Kirk Cole, Chief of Staff.

Guests: Deborah Dillon, RN; Melene Bourm, RN; Lisa McDaniel, HR Director; Barbara Schmidt, Clinic Manager; Carie Micheau; and Tom Wells.

The meeting was called to order at 5:00 p.m. by Don Lawley.

### **Discuss Potential Building Use For 461 W G Street**

Tim discussed the building the hospital recently purchased located at 461 W G Street, also known as the Old Harrison Clinic. The building was designed to be a clinic or some sort of health clinic. There are five exam rooms, two provider offices; which offer enough room for two providers, reception, and a waiting room.

The Board discussed of potential uses for Harrison Clinic:

- OB women's clinic or women's clinic with no OB
- Visiting Specialty Clinic – keep surgery at Bogachiel Clinic
- Telehealth services
- Urgent Care/Walk-In Clinic (Open into Evening's and Saturday's) staff with strong employees. Idea of Same Day/Walk-In Clinic staffed with FP/ARNP or just an RHC with FP/ARNP M-F only with extended hours offered certain days
- Family Practice w/Provider & Mid-level
- The MAT program was not considered as we are working on a Six Building Blocks Program where patients are seen by their PCP that have a suboxone waiver. Dr. Coyne, D. Pfaff, and Rachael Adair have the waiver and more are expected to follow.
- Specialty and a FT provider
- Cardiology/Sleep Clinic
- Homeopathic
- Hospitalist/PA-C Model (maybe include Dr. Shima into this)
- Look at what would take the pressure off the Bogachiel Clinic
- Need continuity of care

After a robust discussion the Board directed Admin to move to a Family Practice model with expanded evening hours a couple days week with scheduled time for Walk-in's. The Clinic will be staffed with physician and a midlevel.

The Board discussed the timeframe of the Clinic:

- Start addressing and develop a plan (middle of summer)
- Need to purchase equipment
- Cosmetic work

Tim will place Harrison Clinic under old business for giving update to board monthly.

There being no further business to discuss, the meeting was adjourned at 5:50 p.m.

Board of Commissioners next meeting is scheduled for March 26, 2019 at 5:00 p.m.

Minutes recorded by Laci Johnson, Executive Assistant.

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Sandra Schier, Secretary