

CLALLAM COUNTY HOSPITAL DISTRICT #1  
FORKS COMMUNITY HOSPITAL

Board Of Commissioners Meeting Minutes  
January 26, 2016

Present: Commissioners Daisy Anderson, Don Lawley, and Gerry Lane; Tim Cournyer, CEO and CFO; Gary Harmon, M.D., Chief of Staff, and Laura Kripinski, CNO.

The meeting was called to order at 5:00 p.m. by Daisy Anderson.

**Public Comments:** There were no public comments.

**Community Communication:** Discussed compliments from a community member regarding both the hospital and clinic services he has received.

**Medical Staff:** The Medical Staff Committee minutes from the December 9, 2015, meeting were reviewed.

**ACTION:** It was moved, seconded, and passed to approve the Medical Staff Committee meeting minutes from December 9, 2015, as presented.

**Performance Improvement Committee (PIC):** The PIC minutes from the November 16, 2015, meeting were reviewed.

**ACTION:** It was moved, seconded, and passed to approve the PIC meeting minutes from November 16, 2015, as presented.

**Minutes:** Board of Commissioner's minutes from December 18, 2015, December 22, 2015, and January 15, 2016, meetings were reviewed

**ACTION:** It was moved, seconded, and passed to approve the Board of Commissioners meeting minutes from December 18, 2015, December 22, 2015, and January 15, 2016, as presented.

**Vouchers:** The December 2015 Vouchers were reviewed.

**ACTION:** It was moved, seconded, and passed to approve December 2015 General A/P vouchers numbered 087817 through 088257 in the amount of \$1,365,528.01 and the General P/R vouchers numbered 543464 through 543617 in the amount of \$164,536.01

**Write-offs:** The January 2016 Write-offs were reviewed as presented.

**ACTION:** It was moved, seconded, and passed to approve the January 2015 Write-offs totaling \$101,671.89.

**District CEO Report:**

Tim Cournyer, CEO/CFO reported:

- Tim introduced and welcomed Joe Bradick, Controller. Joe comes to Forks Community Hospital with many years of Rural Healthcare experience and has been doing a great job thus far. Joe thanked the Board for the opportunity to work for Forks Community Hospital.
- Resolution 2016-498 regarding districting was presented to the Board for review and approval.

**ACTION:** It was moved, seconded, and passed to approve Resolution 2016-498.

- Resolution 2016-499 regarding appointment of the superintendent was introduced and discussed with the Board.

**ACTION:** It was moved, seconded, and passed to approve the introduction of Resolution 2016-499.

- Recruitment update – Dr. Bauer has been working at the clinic and recently decided to work more hours. Negotiations with Barton & Associates regarding Dr. Allchin continue. A Pharmacy Director position has been posted.
- The Campbell v Forks Community Hospital lawsuit has been dismissed without prejudice.
- An Internal Medicine News article, “*CMS’s Slavitt: End of meaningful use imminent in 2016*”, was presented to the meeting attendees while Tim provided a summary.
- The hospital will have caution lights put up on 5<sup>th</sup> Avenue to prevent vehicles from speeding by that side of the hospital. This will take place within the next six weeks.
- The Forks Community Hospital Employee Annual Banquet will be held on February 19, 2016 at the Elks Lodge. A registration form with detailed information was presented to the Board members.
- There is no B.E. Smith update to report.

**Finance:** Tim Cournyer, CEO/CFO, presented the December 2015 and year-to-date financial report, which was reviewed and discussed.

- Total patient revenue has decreased from the prior December by \$72,770.
- Total patient revenue year to date is \$39,995,049
- Total revenue deductions for December are \$1,635,587.
- Total revenue deductions year to date \$17,547,881
- Net patient revenue for December is \$1,642,003
- Net patient revenue year to date is \$22,407,168
- Miscellaneous income for December was \$672,273
- Miscellaneous income year to date was \$2,888,077
- A/R days are at for December 53.46
- Net A/R days at 39.54
- Net operating loss for December was (\$77,986)
- Total non-operating income/expense for December was \$65,727
- Total non-operating income/expense year to date is \$258,997
- Net income for December (\$44,770)
- Net income year to date is (\$701,361)
- Cash balance for December was \$5,292,058 a decrease of \$4,177 from November

**Additional Agenda Items:** The Board was presented with the “*Environment for Care Committee 2015 Annual Report*” for review and comment. The Board will take the report home for review.

**Executive Session:** RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and evaluate salary and benefits.

Time in: 6:25 p.m. Time out: 6:30 p.m.

There was no action taken during Executive Session.

**ACTION:** It was moved, seconded, and passed to approve appointment of privileges for Char-el Montana, MA, LPC.

There being no further business to discuss, the meeting was adjourned at 6:31 p.m.

The next Board of Commissioners meeting is scheduled for February 23, 2016 at 5:00 p.m.  
Minutes recorded by Melissa Jones, Executive Assistant.

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Don Lawley, Secretary