Present: Commissioners Daisy Anderson, Gerry Lane, Don Lawley, David Selman (CEO), Tim Courneyer (CFO), Laura Kripinski, CNO & Gary Harmon, MD

Guests: Sarah Huling, Pam Brown & Cindy Paget

The meeting was called to order at 5:00 pm by Don Lawley.

Additional Agenda Items:

Pam Brown gave a WEOS update.
- WEOS had their Washington State Review which they passed and had minimal findings. One area of concern is with physicians prescribing which is happening all over the state due to a shortage of psychiatrists.

Community Communications: David presented the District Community Communications submitted to the Forks Forum.

Medical Staff: Medical Staff Committee Minutes from May 13, 2015 were reviewed.

ACTION: It was moved, seconded and passed to approve the Medical Staff meeting minutes.

Medical Staff Privileges: Reviewed request for privileges as presented for Kirk Cole, MD and Peter Merrill, RN.

ACTION: It was moved, seconded and passed to approve re-appointment of privileges for Kirk Cole, MD.

ACTION: It was moved, seconded and passed to approve re-appointment of privileges for Peter Merrill, RN.

Provider Recruiting: David Selman updated the board on provider recruitment.
- David presented the Merritt Hawkins mailers being sent out to thousands of Washington licensed physicians.
- In addition, Cindy Paget has an extensive background with provider recruiting.

Performance/Quality Improvement: Meeting Minutes from April 20th, 2015 were reviewed.

ACTION: It was moved, seconded and passed to approve the PIC meeting minutes.
Minutes: Board of Commissioner’s Meeting Minutes for April 28, 2015 were reviewed.

ACTION: It was moved, seconded and passed to approve the Board of Commissioners Meeting Minutes for April 28, 2015.

- Managers Forum Meeting minutes from May 5th, 2015 were reviewed.
- Safety Committee Meeting Minutes from April 21, 2015 were reviewed.

Vouchers:

ACTION: It was moved, seconded and passed to approve the April 2015 General A/P vouchers numbered 085046 through 085473 in the amount of $1,291,982.24 and the General P/R vouchers numbered 542608 through 542711 in the amount of $90,710.25.

Write-offs:

ACTION: It was moved, seconded and passed to approve the Write Offs for May 2015 in the amount of $140,328.67.

Administrators Report:

David Selman submitted report topics to include:

- David welcomed Laura Kripinski, Chief Nursing Officer.
- David welcomed Cindy Paget, Chief Human Resources Officer.
- Hosted a meet and greet for Cindy today and had root beer floats for employees.
- Received a donation from West Jefferson Hospital District. $20,000 was donated for a new EKG machine for the hospital. The old EKG machine will go to the Bogachiel Clinic. $7,000 was donated for the Ambulance to purchase new radios and uniforms. Hand written thank you cards will be sent to their board.
- The Clinic EHR is still scheduled to go live on June 1st.
- Tina Shoemaker, from Washington Rural Health Collaborative, will be at the hospital on May 27th, to do a Hospital Quality Assessment.
- National Hospital Week was May 17th – May 23rd and we held an employee BBQ. We had a great turn out and everyone enjoyed it.
- Working on a Carelink contract with Swedish Medical Center which will allow our physicians to have read only access to Swedish’s EHR of the patients our physicians transfer to Swedish. Also, working with Swedish on Tele-health with tele-EEG’s being our initial project. We currently don’t provide that service.
FORKS COMMUNITY HOSPITAL
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- WIPFLI our Cost Report preparer will be doing a full charge master review.

Finance: Tim Cournyer presented the March 2015 financial report, which was reviewed and discussed.

- March was a good patient volumes month which provided solid financials.
- Acute, Outpatient and Clinic revenue were all above budget. ER was below budget.
- Property taxes revenues are starting to come in.

Capital Equipment requests for purchase of new EKG Machine and new bedside tables for acute were presented.

ACTION: It was moved, seconded and passed to approve the purchase of new EKG Machine not to exceed $28,000.

ACTION: It was moved, seconded and passed to approve new bedside tables for acute not to exceed $7,000.

Planning:

Additional Agenda Items:

Board Calendar:

Executive Session: Time In: 5:45pm Time out: 6:03pm

With no further business, the meeting was adjourned at 6:03 pm.

The next Board of Commissioners meeting is scheduled for June 30, 2015 at 5:00pm. Minutes recorded by Laci Johnson, Executive Specialist.

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Don Lawley, Secretary